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## Aug. 21, 2012 Board Meeting Meeting Minutes

Meeting was called to order by President Michael Locklar, and the following people were in attendance:

Michael Locklar  
Ted Ro  
Norma Bennett  
Shawn Foster  
Jennie Salazar  
Bryan Adams  
Robb Edmonds  
Anthony Matheny

The July 2012 Meeting minutes were reviewed and approved with one change. A motion was passed approving the minutes.

Treasurer's Report – Ted Ro stated that money associated with the AIPPI event was in the treasury and that money for dues, and golf tournament sponsorship money was coming in. As for the June Treasurers' Report, there was \$214,000 in the bank with April - July income of \$82,617 and expenses of \$36,707.

Ted Ro also reported on his ongoing monitoring of credit card merchant fees. Ted indicated that the merchant fees for May were now down to a reasonable percentage.

Ted also indicated that he had been contacted by the University of Texas law school for mailing labels. It was decided to let UT purchase the labels at a reduced rate if UT would reciprocate.

Membership Renewals - Keith Jaasma reported that there will be one more request for membership renewals prior to the HIPLA Fall Institute.

HIPLA Fall Institute - Shawn Foster gave an update on the 2012 HIPLA Fall Institute. Shawn stated that he had secured sponsors, posted the brochure to the website, and initiated mailings. Shawn also reported that the audio-visual contracts had been signed and presentations were being done. Finally, Shawn indicated that he had secured over \$30,000 in

sponsorships with over \$23,000 already collected. Shawn also reported that the Thursday night event would be open to families.

AIA Roadshow - To be held Rice University's Fondren Library on September 26, 2012. Reminders will be sent out prior to the roadshow.

Jennie Salazar spoke on reception for the USPTO's Group Art 1600 examiners' visit to Houston to be held on August 30, 2012. Jennie reported that all that was left to complete was to finalize the contract. Norma Bennett moved for Jennie to finalize the contract and Bryan Adams seconded.

Michael Locklar proposed the creation of an ad hoc committee to look into the possibility of having the USPTO's Group Art 1700 examiners visit Houston in 2012. A related proposal was whether to have a standing committee to liaison with the USPTO Art Units. A discussion also ensued regarding the planning and sponsorship of future receptions for visiting Art Group examiners. Anthony Matheny moved to form a standing committee with Norma Bennett seconded the motion.

The next board meeting is to be held on September 18, 2012.

Anthony Matheny moved to adjourn the meeting, Bryan Adams seconded, and the motion passed.