

HIPLA BOARD MEETING MINUTES
June 22, 2004
Haynes and Boone, LLP - 5:00 p.m

Present:	Sarah Harris	Craig Lundell (Phone)	Walter Brookhart
	Gordon Arnold	Anthony Matheny (Phone)	Sharon Israel
	Al Kimball	Richard Phillips (Phone)	Paul Morico (Phone)
	Steve Koch	Howard Speight (Phone)	Steve Spears

Approval of Previous Minutes: The minutes of the May 25, 2004 Board Meeting were approved.

Treasurer's Report: Discussed electronic report of credit card payments and number of sponsors and players paying that way for Golf Tournament.

Calendar – Sarah Harris:

Scheduled Board Meetings:

August 17, 2004
September 21, 2004
November 16, 2004
January 18, 2005
February 22, 2005
March 22, 2005

Proposed Lunches:

June 24, 2004 (Inventor of the Year)
August 26
September 30
November or December (Holiday Lunch?)
January 27
March 24, 2005

Golf Tournament July 15 2004

Judges Dinner: March 9, 2005 – Gordon Arnold confirmed date and location (Hyatt Regency). He is looking for a speaker for the Dinner and asked for suggested names of possible speaker.

Database Update: Steve Koch reports new database proceeding smoothly. Suggestion made that Steve inquire about including option to delete or inhibit "Secure/Non Secure" query when accessing database. Steve to check with website operator.

Steve Koch is to contract Marcella Watkins as Secretary to ask that a polite reminder be sent to those members who have not yet renewed their membership of their need to do so in order to receive mailings of HIPLA Fall Institute, and to co-ordinate their efforts in this regard

Fellowship Award Recipients: Craig Lundell reported three applications have submitted applications to date: Stephen Dartt (work at PTO); Natasha Gransberry (clerk for Judge Crone); Karen Presley (work at PTO). Motion approved and passed to authorize awards to each applicant. Timing of announcements of awards to be determined by Craig Lundell as Committee Chair.

Fall Institute – Paul Morico. Plans proceeding well. The program brochure for the Institute is at the printer. First mailing of brochure scheduled in late July, second mailing of brochure in late August. Paul requested authority to commit HIPLA for \$3,500 reservation fee for Moody Gardens Aquarium for Friday Dinner, and for \$500 for band for Friday Dinner. Moved, seconded and passed that authority to commit be granted to Paul Morico as Chair.

Committee Reports: Amicus Brief: Sharon Israel will prepare request to file with Federal Circuit under Rule 29(b) of the Court for HIPLA to be included on the list of bar associations to be invited to file amicus briefs when the Court directs. Sharon to draft guidelines for committee operations, modeled on AIPLA. Sharon to seek volunteers interested in working on committee.

Patent Rules for the Southern District of Texas Howard Speight reported that he and Gordon Arnold meet with Judge Lake. Judge Lake suggested they prepare a letter to Judge Head as Chief Judge regarding the perceived need for such a set of rules, and experience of other Districts with Patent Rules. The letter would then possibly be circulated by Judge Head to the Southern District Judges for their consideration.

Giles Rich Moot Court – Walter Brookhart (outgoing chair) and Steve Spears (incoming chair) – Walter pointed out that for the last 3 years the winning team from Houston competition has been winning team at National finals. Walter outlined procedures and timing of committee's efforts. Bulk of committee work is in January-March time frame.

Houston Bar Association: Sarah Harris indicated she was considering some possible charitable activity by HIPLA consonant with those of HBA as a result of her attendance at HBA function for Bar Association Presidents in local area.

HIPLA Mementos: Moved, seconded and approved that Sarah may purchase 50 or so HIPLA mementos/awards at price of \$25-\$30 each for use as gifts to speakers.

New Business: None

Board Meeting Time for Next Meeting – Sarah Harris – 5pm August 17, 2004 at Haynes and Boone Offices

Adjournment – 6:20 PM