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December 19, 2011 Board Meeting –Meeting Minutes

Meeting was called to order by President Anthony Matheny, and the following people were in attendance:

Anthony Matheny
Shawn Foster
Christopher A. Shield
Carey Jordan
Keana Taylor
Charles Walker
Jennifer Carnahan
Al Riddle
Bryan Adams

The meeting was called to order by Anthony Matheny.

The November 2011 Meeting minutes were reviewed, corrected and approved. Carey Jordan moved, and Chris Shield seconded, and the corrected minutes were approved.

Treasurer's Report – Shawn Foster provided an update on HIPLA's finances. Scholarships, fellowships and lunches are over budget, but overall the budget is working. Still waiting on final Fall Institute expenses and income information.

No report on Fall Institute final numbers.

Bryan Adams gave an update on Scholarship Committee, which will provide recommendations at the January Board Meeting.

The location for future Fall Institutes was discussed, and the Fall Institute will be in Houston for 2013 and Galveston for 2014.

Next Board meeting the Ad Hoc Committee regarding USPTO Satellite Offices will present an update on the process, but looks like San Antonio and not Houston will get the USPTO Satellite Office.

No update from the Ad Hoc Committee on the new patent rules, Anthony Matheny to provide an update at January Board Meeting.

Further to last month's discussions, additional discussion was held regarding sending a representative to CIPO, and whether or not HIPLA should send a representative to both CIPO and JPO. Set for discussion at January Board Meeting.

Discussion was held on budget and balancing costs, and has been set as an Agenda Item for January Board Meeting.

No update on long range planning this month.

Shawn Foster moved to adjourn the meeting, Carey Jordan seconded, and motion passed.