

HIPLA BOARD MEETING MINUTES
August 17, 2004
Haynes and Boone, LLP - 5:00 p.m

Present:	Sarah Harris	Craig Lundell	Al Kimball
	Gordon Arnold	Jennifer Adamson	Richard Phillips
	Steve Koch	Howard Speight	Marcella Watkins

Approval of Previous Minutes: The minutes of the June 22, 2004 Board Meeting were approved.

Treasurer's Report – Al Kimball. A draft Annual Budget was presented and discussed and will continue to be developed. Negotiations for payment of HIPLA's accountant are under way.

Committee Reports: Membership – KaRan Reed. The Board voted to authorize KaRan to send an email to lapsed members, reminding them to rejoin, and to send a flyer to local non-members, in order to increase membership.

Judges Dinner- Gordon Arnold. Justice Sandra Day O'Connor will be the speaker at the Federal Judges Dinner on March 10, 2005.

Fellowship Award Foundation – Craig Lundell. HIPLA has received four applications and has granted four awards. Formation of a charitable Fund as described in Publication 557 (Rev. 2003) was discussed and is being investigated.

Fall Institute – Sarah Harris for Paul Morico. Online registration is proceeding.

Patent Rules for the Southern District Update – Gordon Arnold and Howard Speight. The Board approved sending the letter to Judge Head.

Golf Tournament Update – Sarah Harris. We came very close to breaking even and it was well received among the members. Several suggestions for the next tournament have been received.

Electronic Records – Sherry McManus-Hahn. The Board indicated that it has zero interest in this.

HIPLA Strategic Plan – Sarah Harris. The Board agreed to spend one-half of the next meeting brainstorming suggestions for a long-term strategic plan for HIPLA.

Calendar – Sarah Harris

Board Meetings:

September 21, 2004
November 16, 2004
January 18, 2005
February 22, 2005
March 22, 2005

Lunches:

August 26, 2004
September 30, 2004
December (Holiday Lunch)
January 27, 2005
March 24, 2005

Start Time for Next Meeting – 6:00 P.M.

Adjournment – 6:05