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## HIPLA Board Meeting Minutes April 22, 2010

In Attendance:

Al Riddle\*  
Anthony Matheny\*  
Michael Locklar\*  
Joseph M. Beauchamp  
Howard L. Speight  
Stephen Koch\*  
Shawn Foster  
Elizabeth King  
Jennifer Carnahan\*  
Charles Walker\*  
Matt Reeves  
Mark Chretien\*  
Nathan Dunn\*  
\*in person, the rest by phone

1. Al Riddle called the meeting to order. Steve Koch moved, and Anthony Matheny seconded, to approve the meeting minutes from the March 2010 meetings. A typographical error was noted and all approved.

2. Treasurer's Report by J. Beauchamp

The ending balance in the bank account as of March 31, 2010 was \$153,748.61. Joe Beauchamp will call the accountants to ask how much we owe them for their services. The budgetary projections for 2010 are shown below.

3. Old Business

a. Golf Tournament

Luke Culpepper reported that the "save the date" announcement went out. The tournament will be on May 19 at the Quail Valley course in Missouri City. Registration is set up on the web site. Luke is working on sponsorships. Non-money sponsors are all lined up. Luke is still working on money sponsors. Al Riddle suggested sending out a reminder to the membership every Friday. Al Riddle suggested a sponsorship form be provided that could be used to solicit sponsorships from third parties. Steve Koch confirmed that HIPLA is required to pay sales tax. A discussion was conducted as to whether non-HIPLA members should be allowed to participate. It was decided that other non-

HIPLA organizations can be invited but they will have to sponsor. Steve Koch and Al Riddle will help find sponsors.

b. Fall Institute Planning

Al Riddle reported that he believes all of the speakers are lined up. Judge Gajarsa has agreed to be the key note speaker. The judges panel is still being formed. The board discussed the need to determine the viability of staying at The Moody Gardens Hotel or moving in 2012. It was recommended a survey will be developed for HIPLA members and Institute attendees. Al Riddle to review with Georgianna and Communications Chair.

c. Inventor of the year

Invitations have gone out. Al Riddle encouraged everyone to make nominations.

4. New Business

a. Lunch meeting A/V

Sean Foster negotiated with our audio/visual provider a flat fee of \$400/month no matter what equipment we use. Steve Koch moved to adopt. The Board approved.

b. Minutes on the web page

Howard Speight and Steve Koch will work on getting the minutes posted for last year. Howard will work on getting the remaining minutes posted.

c. Membership

Mark Chretien reported that we appear to be gaining membership. We have upwards of 600 members that have paid dues in 2009 and are, therefore, current. Mark proposed sending out two emails to the membership. The first will suggest that the members update their information in the database. A second email would go out to people whose memberships have lapsed suggesting that they rejoin. Steve Koch suggested that the email asking people to rejoin include a notice that HIPLA lunches include CLE.

d. Summer Activity

Al Riddle suggested that we should have a summer event similar to the event at the St. Arnold Brewery but perhaps more family oriented. Howard will inquire about the cost of an Astros event. This will be on the agenda again next month.

e. By-Law Update

A HIPLA member raised an issue with AI as to whether the HIPLA by-laws should be updated to modify the nomination procedure. AI and Steve will look at the By-Laws and decide whether to raise the issue again at the next meeting.

f. Communication, Ethics, & Local Rules Committees

AI Riddle noted that dissolving a standing committee requires board action. He suggested the board review the Communications Committee, Ethics Committee and the Local Rules Committee as they currently do not have a chairman and have not for some time.

AI Riddle suggested that Ron Derrington be made chairman of the Communications Committee, which is a standing committee. The Board approved. The Communications Committee will take over some of the responsibilities of communicating with the membership.

The Board, with Steve Koch moving and Jennifer Carnahan seconding, approved the dissolution of the Ethics Committee. The Board noted that the committee would be reinstated if needed but that any ethical concerns can be directed to and addressed by The Board directly.

The Board, with Anthony Matheny moving and Jennifer Carnahan seconding, approved the dissolution of the Local Rules Committee. This committee can also be reinstated if there is a future need.

g. Representatives to Liaison Counsel Meetings

Funding of John Osha's and Howard Speight's trips as representative to the JPO and EPO liaison counsel meetings in Japan and Germany, respectively, will be taken up at the next Board meeting.

5. Next Board Meeting Dates

May 18  
June 22

6. Adjournment

Jennifer Carnahan moved to adjourn. Anthony Matheny seconded. All approved.

Respectfully submitted,

Howard L. Speight, Secretary

**Projections for 2010**

<b><u>Event</u></b>	<b><u>Budgeted Income (for 2010)</u></b>	<b><u>Budgeted Expense (for 2010)</u></b>
Fall Institute	\$135,000.00	\$100,000.00
Golf Tournament	\$10,000.00	\$10,000.00
Judges' Dinner	\$12,000.00	\$20,000.00
Monthly Lunches	\$40,000.00	\$55,000.00
Membership Dues	\$45,000.00	
Other Income		
Awards & Plaques		\$2,000.00
HIPLA Fellowship		\$6,000.00
Houston Law School Reception		\$1,000.00
Entertainment Committee (Happy Hours)		\$800.00
Amicus Briefing		\$1,800.00
Merchant Fees		\$11,500.00
Miscellaneous Expenses		\$2,500.00
Moot Court Expenses		\$2,500.00
Science Fair		\$6,000.00
Scholarships		\$27,000.00
Telephone		\$400.00
Website Maintenance		\$1,500.00
CPA Expenses		\$19,000.00
	<hr/>	<hr/>
	\$242,000.00	\$267,000.00
	<b>Net</b>	<b>-\$25,000.00</b>