

HIPLA BOARD MEETING MINUTES

April 27, 2004

Haynes and Boone, LLP - 6:00 p.m

Present: Sarah Harris Richard Phillips
Albert Kimball Jayme Partridge
Steve Koch Craig Lundell
Jennifer Adamson Marcella Watkins

Approval of Previous Minutes:

The minutes of the January 13, 2004 and March 16, 2004 Board Meetings were approved.

Treasurer's Report – Al Kimball:

The Board voted to approve payment of one-half of the proceeds of the 2003 Institute to the University of Houston.

The Treasurer's Report was accepted.

Calendar – Sarah Harris:

Proposed Board Meetings:

May 25, 2004
June 22, 2004
August 17, 2004
September 21, 2004
November 16, 2004
January 18, 2005
February 22, 2005
March 22, 2005

Proposed Lunches:

April 29, 2004 (Science Fair)
May 20, 2004 (European Attorneys)
June 24, 2004 (Inventor of the Year)
August 26
September 30
November or December (Holiday Lunch?)
January 27
March 24, 2005

Board Meeting Time – Sarah Harris:

The May 25, 2004 meeting will begin at 5:00. Sarah will attempt to accommodate Board Members' schedules to the extent possible.

HIPLA Data Base– Steve Koch:

Steve Koch reported the rollout of the new interactive HIPLA website will occur on May 21. The Board approved as follows:

- to email members regarding their passwords and initiation of their accounts;
- the online Directory will not be limited to name and phone number and will include for each member all information that is in the HIPLA database;
- to include at the website a "Contact Us" button that will connect to our Webmaster.

Fall Institute – Sarah Harris for Paul Morico:

The program for the Institute is set. Sponsors may not host a Speakers' Table.

The Board voted to reimburse the British invited speaker up to \$2,000 in travel expenses.

Committees and Committee Chairs – Sarah Harris:

New Committee Chairs were announced and are as follows.

Committee	Chair	Committee	Chair
Annual Institute:	Paul Morico	Judicial Intern Fellowship	Craig Lundell
Finance and Audit	Charles Walker	Law School Relations	Georgianna Witt
Amicus Briefs	Sharon Israel	Meeting Arrangements/Program	Jeffrey Johnson
Entertainment	Indranil Chowdhury	Membership	KaRan Reed
Giles Rich Moot Court	Steven Spears	Science Fair	Jeremy Welch
Inventor of the Year	Benjamin Bai	Speakers Bureau	Ted Ro
Professional Ethics	Kim Muller		

The formation of a new committee to investigate and promote the drafting of Rules for Patent Cases in the S.D. of Texas was discussed and deferred.

Proposed PTO Rule changes – Craig Lundell:

Craig reported that the new PTO rules relating to registered patent agents will require, *inter alia*: payment of an annual fee, periodic knowledge test, and revised ethics rules. Craig suggested that Rod Caldwell at Howrey Simon might be a good resource regarding the new Rules.

New Business

There was no new business.

Adjournment – 7:05